

New Candidate Timeline

STUDENT STAFF SELECTION PROCESS

TIMELINE SPRING TERM 2024



Wed. October 25th	New Candidate Info Session, 7-8pm, DL 120
Wed. November 1st	Applications available online
Thurs. November 2nd	New Candidate Info Session, 7-8pm, DL 120
Tues. November 7th	New Candidate Info Session, 5-6pm, Zoom
Fri. January 5th	All Applications due online by 5:00pm
Sat. January 20th	New Candidate Group Process
Tues. February 6th	New Candidate Interviews
Wed. February 7th	New Candidate Interviews
Thurs. February 8th	New Candidate Interviews
Week of March 4th	Notification of hiring status
March 18th – April 12th	Student Staff Training Workshop for selected and eligible for hire candidates
Week of April 8th	Tentative Placement Notification <i>*(note that assignments can be subject to change over the summer months)</i>

See below for some frequently asked questions regarding the RA selection process:

1. What are the outcomes of the RA/CA selection process?

There are 3 outcomes to the RA/CA selection process. The first outcome is that a candidate is offered an RA/CA position. The second outcome is that a candidate is not offered an RA/CA position. The third outcome is that a candidate is offered a space in our Eligible for Hire Pool. This is a list of candidates who are selected to fill vacancies as they arise during the academic year for which they applied to be an RA. For example, if an RA graduates in December 2024 we will need to fill that RA role, a candidate from the Eligible for Hire Pool would be selected to fill that vacancy. Students can accept or decline a space in the Eligible for Hire Pool when offered. Candidates can also remove themselves from the Eligible for Hire Pool at any given time. It is also important to note that not all RA positions are filled right away. During early July an additional 10-15 positions are filled from the Eligible for Hire Pool.

2. What is the difference between the RA and CA position?

CAs, Community Assistants, serve the student athlete community living in the Bridge of Forbes. While it is very similar to the RA position, there are a few differences between the two roles. Alongside their Resident Director, CAs work in close partnership with Athletics, Housing, and the Bridge on Forbes Apartment Complex. CAs also have a shifted focus of engagement opportunities for their unique student community. CAs take part in RA training initiatives, celebrations, etc. If you are interested in the CA role, you can denote interest on your application.

3. I will be studying abroad, can I still apply to be an RA?

If you are studying abroad Spring 2024 – be sure to mark this on your application and you will be contacted for an interview.

If you are studying abroad Fall 2024 or Spring 2025 – please note this on your application; you may still go through the selection process.

4. If I am applying to be an RA/CA should I submit a housing application?

We strongly encourage you to do so! If you apply for on campus housing and receive an RA/CA position, you will be released from your housing application and refunded your housing deposit. If you do not complete your housing application, and are not offered an RA/CA Position, you will not be eligible for on campus housing for the 2024-2025 academic year.

5. Do I get to pick where I want to be an RA?

No- candidates go through the selection process and are placed in community.

6. When will I find out if I get an RA/CA position?

Candidates will know if they have received an RA position by the beginning of March 2024.

7. If selected to be a student staff member, what responsibilities will I have this academic year?

All student staff members who are either hired or eligible for hire must participate in the spring Student Staff Workshop. Students sign up for a workshop time that works for them, meeting once a week with professional staff members in Residence Life to review important aspects of the student staff member role. While specifics are held for August training, workshop participants engage in reflection, dialogue, and learning around core concepts of the RA/CA role.

